NIMBLE FOUNDATION

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Leadership Skills Development Training Program

Background:

In this highly competitive business environment it has become necessary, that the productivity of any organization and its team should be optimized. Leadership Skills does not mean only CEOs / Top Management. Every Executive who leads a Team small or big is also a leader in his/her own rights. We have designed in interactive, practical and effective workshop that will help participants develop the leadership skills qualities in each participant.

Objectives:

- To develop interpersonal skills that help to communicate, listen and handle conflicts.
- To learn how to work with groups and teams to solve problems and accomplish projects.
- To hold performance discussion for changing behavior and enhanced productivity.
- To understand clearly when to manage and when to lead the team.
- To assess one's own leadership behavior and determine the best style to generate results.
- To communicate goals clearly to the team members and render assistance on personal basis where ever required.
- To use effective communications to motivate, coach and to inspire.

Contents:

A) Communication & Presentation Skills:

Voice & Speech

- Building better breath control
- Enhancement of capacity of voice.
- Effectively using Modulation of Voice
- Developing cordiality in voice.

Preparing & Delivering Effective Presentations

- Developing ability to speak impromptu
- Video Recording & Play Back Sessions
- Preparing a Presentation – Developing the Structure
- Keeping the Presentation on Track – focus on important points
- Including the right content
- Connecting with the audience

Motivation & Confidence building:

- Enhancing self-esteem and self worth.

Body Language:

- Displaying Positive Body Language
- Maintaining Poise in Appearance

Leadership Skills & Team Building

What makes a Great Leader:

- Definition of an effective Leader
- Traits of a Strong Leader
- Leading v Managing

Effective Delegation:

- Understanding each person's capability & capacity
- Developing Trust
- Non interference after delegation

Team Building:

- Characteristics of a good team
- Emphasizing the importance of Vision in aligning team performance
- Integrating one's leadership and Managerial Goals
- Using a Leader's role as motivator
- Understanding the principles that make teams work
- Employing a work team simulation.

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Leader as a Manager of People:

Decision Making:

- Analytical Thinking
- 7 Steps Decision Making
- Taking Fast Decisions
- Dealing with Procrastination

Managing Skills:

- Understanding the Role of a Manager
- Enhanced Interpersonal Skills
- Ability to Delegate effectively and monitor the progress
- Improving the Team efficiency continuously
- Getting the best results from people
- Minimizing personal stress

Time Management:

- Understanding Time
- Analyzing Use of Time
- Assessing Your Ability
- Working out Priorities
- Using Time Planners

How you will benefit:

Enhanced Self-esteem:

The trainer will motivate you to raise your morale and self esteem that will allow you to project yourself as a leader.

Enhancement of Productivity:

This program will enable you to imbibe techniques that will help manage your team members more efficiently for increased overall productivity. Losses due to miscommunication will be eliminated.

Reduced Stress level:

Enhanced communication and leadership skills will help yourself reduce the stress levels of both yourself and your team members.

Higher Profit for your Company:

With enhanced leadership skills you will be able to lead your team and company to higher levels of performance and profits.

Feedback & Comments:

1. Mr. Pradip Nettar:
"Very Participative with lots of encouragement for networking."

2. Dr. Yash Shah:
"The experience was amazing! Very helpful to overcome Stage fight. Thank You!"

3. Atul Jaiswal:
"Lots of team activities done to develop Team Building... Excellent platform to move forward in improving Public Speaking & Communication Skills."

For more feedback visit
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